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United Nations Children's Fund
Executive Board
Second regular session 2007
5-7 September 2007
Item 2 of the provisional agenda

Provisional annotated agenda, timetable, organization of work and list of documents

Contents

Item		*Page*
1.	Opening of the session	3
2.	Adoption of the provisional agenda, timetable and organization of work	3
3.	Proposals for UNICEF programme cooperation	3
	(a) Approval of country documents discussed at the annual session of 2007	3
	(b) Draft country programme documents	3
	(c) Overexpenditure	4
4.	Summaries of midterm review and major evaluations of country programmes	4
5.	The organizational review of UNICEF: recommendations from management	4
6.	Results-based budgeting: preliminary draft of the biennial support budget	5
7.	Medium-term strategic plan: planned financial estimates for 2007-2010	5
8.	Implementation of Executive Board decision 2007/4 on crisis management and business continuity capacity	5
9.	Private Sector Division financial reports and statements for the year ended 31 December 2006	5
10.	Report to the Board of Auditors and Advisory Committee on Administrative and Budgetary Questions, including a status report on the implementation of Executive Board decision 2007/3 on the recommendations of the Board of Auditors	5
11.	Internal audit	6

07-41448 (E) 230707

12. Decisions taken by the Economic and Social Council at its substantive session of 2007: oral report. 6
13. UNICEF follow-up to the United Nations Study on Violence against Children: oral report. . . 6
14. The UNICEF child protection strategy: oral report 6
15. UNICEF follow-up to recent consultations of the UNAIDS Programme Coordinating Board: oral report. 6
16. Programme of work for Executive Board sessions in 2008 6
17. Field visits 6
18. Other matters 6
19. Closing statements by the Executive Director and the President. 6

Annotated provisional agenda

1. Opening of the session: statements by the President of the Executive Board and the Executive Director

2. Adoption of the provisional agenda, timetable and organization of work
[*For action — E/ICEF/2007/13*]

The provisional agenda has been drafted in consultation with the Bureau. The Executive Board will adopt the agenda for the session, making any amendments it considers necessary.

3. Proposals for UNICEF programme cooperation
[*For action*]

(a) Approval of country documents discussed at the annual session of 2007

At the annual session of 2007, the Executive Board discussed 18 draft CPDs for full country programmes (Bhutan, Bolivia, Cameroon, Comoros, Cuba, Djibouti, Eastern Caribbean multi-country programme, Guinea-Bissau, India, Jordan, Malawi, Maldives, Malaysia, Mali, Papua New Guinea, Sierra Leone, Sri Lanka and Palestinian children in Jordan, Lebanon, the Occupied Palestinian Territory and the Syrian Arab Republic). The comments made were shared with the respective country offices and the CPDs were revised as appropriate and posted on the UNICEF website within six weeks after the session. The Executive Board will approve these CPDs on a no-objection basis unless at least five members have informed the secretariat in writing that they wish to discuss a particular country programme.

(b) Draft country programme documents (CPDs)
[*For action*]

At this session, the Executive Board will consider a total of 17 CPDs, plus one subregional recommendation for other resources. There are 14 draft CPDs for full programme cycles. These are presented to the Board for discussion and comment, and for approval of the aggregate totals of estimated regular and other resources in the programme budget. Taking into account the comments made at this session, the draft documents will be revised and posted on the UNICEF Internet site within six weeks after the session. They will be submitted to the Board for approval on a no-objection basis at the first regular session of 2008 unless at least five members have informed the secretariat in writing, within six weeks of the posting of a document, of their wish to bring a particular country programme before the Executive Board.

The 14 draft CPDs for full country programmes are broken down as follows:

(a) Four from Eastern and Southern Africa: Lesotho, Madagascar, Rwanda and Somalia (E/ICEF/2007/P/L.36, E/ICEF/2007/P/L.37, E/ICEF/2007/P/L.38 and E/ICEF/2007/P/L.39);

(b) Four from West and Central Africa: Democratic Republic of the Congo, Equatorial Guinea, Liberia and Togo (E/ICEF/2007/P/L.41, E/ICEF/2007/P/L.6, E/ICEF/2007/P/L.42 and E/ICEF/2007/P/L.43);

(c) Four from the Americas and the Caribbean: Colombia, Costa Rica, Mexico and Nicaragua (E/ICEF/2007/P/L.44, E/ICEF/2007/P/L.45, E/ICEF/2007/P/L.46 and E/ICEF/2007/P/L.47);

(d) One from East Asia and the Pacific: Pacific island multi-country programme (E/ICEF/2007/P/L.51);

(e) One from South Asia: Nepal (E/ICEF/2007/P/L.52);

In addition, three short-duration CPDs for one-year programmes are presented to the Board for approval at this session. These short-duration programmes are usually prepared so that the UNICEF programme cycle may be harmonized with the cycles of other agencies, or to allow time for finalization of the UNDAF. It is expected that the full country programmes will be presented to the Executive Board in 2008. The CPDs are as below:

(a) One from Eastern and Southern Africa: Botswana (E/ICEF/2007/P/L.40);

(b) Two from the Americas and the Caribbean: Haiti and Venezuela (E/ICEF/2007/P/L.50 and E/ICEF/2007/P/L.48).

There is also a recommendation for other resources funding for a subregional programme for the Americas and the Caribbean region (E/ICEF/2007/P/L.49).

(c) Overexpenditure

The Board will have before it a recommendation covering overexpenditure for country programmes (E/ICEF/2007/P/L.53).

4. Summaries of midterm review and major evaluations of country programmes
[*For information*]

Prepared in response to Executive Board decision 1995/8 E/ICEF/1995/9/Rev.1), these reports specify, inter alia, the results achieved, lessons learned and the need for any adjustments in the country programmes. The Board is to comment on the reports and provide guidance to the secretariat, if necessary. The reports cover Eastern and Southern Africa (E/ICEF/2007/P/L.29); West and Central Africa (E/ICEF/2007/P/L.30); the Americas and Caribbean (E/ICEF/2007/P/L.31); East Asia and the Pacific (E/ICEF/2007/P/L.32); South Asia (E/ICEF/2007/P/L.33); Central and Eastern Europe and the Commonwealth of Independent States (E/ICEF/2007/P/L.34); and the Middle East and North Africa (E/ICEF/2007/P/L.35).

5. The organizational review of UNICEF: recommendations from management
[*For action — E/ICEF/2007/15*]

This report has been prepared in response to Executive Board decision 2007/7, in which the Board requested the Executive Director to submit a report at this session which includes: details of the proposed organizational review, including the impact on the UNICEF presence in the field at the country and regional levels and the timeframes envisaged for the implementation of the proposed changes; the rationale for each of the proposed changes; a clear explanation of the implications on the biennial support budget for 2008-2009 of the implementation of changes as a result of the review; and a summary of the areas where proposed reforms are still being considered.

6. **Results-based budgeting: preliminary draft of the biennial support budget**
[*For information — E/ICEF/2007/CRP.15*]

This informal background document will respond to the Executive Board's request, made at the annual session of 2007, for a preliminary draft biennial support budget, based on information available, in the results-based format.

7. **Medium-term strategic plan: planned financial estimates for 2007-2010**
[*For action — E/ICEF/2007/AB/L.4*]

By its decision 2000/3 (E/ICEF/2000/8/Rev.1), the Executive Board changed the medium-term strategic plan (MTSP) from a four-year rolling plan, updated every two years, to a four-year fixed plan. A medium-term financial plan is presented with the MTSP. The estimates on which the financial plan is based are reviewed and revised annually. This report contains the planned financial estimates for the period 2007-2010, which provide a basis for determining the level of regular resources programme submissions for approval in 2008. It is presented to the Executive Board for approval.

8. **Implementation of Executive Board decision 2007/4 on crisis management and business continuity capacity**
[*For information — E/ICEF/2007/AB/L.11*]

This report, presented in response to Executive Board decision 2007/4, discusses information including the coordination and sharing of resources with other United Nations entities and the identification of a suitable data-centre site.

9. **Private Sector Division financial reports and statements for the year ended 31 December 2006**
[*For information — E/ICEF/2007/AB/L.10*]

This report is presented annually to the Executive Board for review and comment.

10. **Report to the Board of Auditors and Advisory Committee on Administrative and Budgetary Questions, including a status report on the implementation of Executive Board decision 2007/3 on the recommendations of the Board of Auditors**
[*For information — E/ICEF/2007/AB/L.6 and E/ICEF/2007/AB/L.7*]

This report will respond to Executive Board decision 2007/3, in which the Board requested a report including: an overview of the strategic implications of the recommendations of the Board of Auditors for the management and strategy of UNICEF, such as the implications of the significant increase in total year-end unexpended funds, the rising levels of other resources contributions and the development of common services; and an update on the implementation of the main recommendations. The report will also provide information on the UNICEF response to all outstanding recommendations of the Board of Auditors.

11. Internal audit
[*For information — E/ICEF/2007/AB/L.8 and E/ICEF/2007/AB/L.9*]

There are two reports under this agenda item: (a) the annual report on internal audit activities in 2006, presented for discussion and comment; and (b) the response to Executive Board decision 2006/18, in which the Board requested separate management responses to the key and recurring issues identified in the annual report of the Director of the Office of Internal Audit, such as insufficient attention by management to the implementation of established procedures, including an explanation of findings that have remained unresolved for 18 months or more, as necessary, and to submit this report to the Board along with the annual report of the Director of the Office of Internal Audit.

12. Decisions taken by the Economic and Social Council at its substantive session of 2007: oral report

13. UNICEF follow-up to the United Nations Study on Violence against Children: oral report

14. The UNICEF child protection strategy: oral report

15. UNICEF follow-up to recent consultations of the UNAIDS Programme Coordinating Board: oral report

16. Programme of work for Executive Board sessions in 2008
[*For action — E/ICEF/2007/14*]

The draft programme of work is based on requests made in previous Executive Board decisions and on suggestions by the secretariat. It has been prepared in consultation with the Bureau, and is presented to the Executive Board for discussion and approval.

17. Field visits
[*For information — E/ICEF/2007/CRP.13 and E/ICEF/2007/CRP.14*]

The reports cover the field visits of members of the Executive Board to Panama and Peru and of the members of the Bureau to Kyrgyzstan.

18. Other matters

The Board may consider discussing any other issues that it finds appropriate under this agenda item.

19. Closing statements by the Executive Director and the President

Other documents for information only

In addition to the documents listed above, other documents will be available for information and will be discussed only if specifically requested by a member of the Executive Board:

- Interim financial report and statements for 2006, the first year of the biennium 2006-2007 (E/ICEF/2007/AB/L.5); and
- Report on International Public Sector Accounting Standards (E/ICEF/2007/AB/L.12).

Annex

Proposed timetable and organization of work for the 2007 second regular session of the Executive Board, 5-7 September 2007*

Wednesday, 5 September	a.m. 10:00-1:00	*Item 1*	Opening statements by the President and the Executive Director
		Item 2	Adoption of the provisional agenda, timetable and organization of work
		Item 3 & Item 4	Proposals for UNICEF programme cooperation Summaries of mid-term reviews and major evaluations of country programmes
	p.m. 3:00-5:00	*Item 3 & Item 4 (cont'd)*	Proposals for UNICEF programme cooperation Summaries of mid-term reviews and major evaluations of country programmes
	5:00-6:00		*Informal consultations*
Thursday, 6 September	a.m. 10:00-1:00	*Item 5*	The organizational review of UNICEF: recommendations from management
		Item 6	Results-based budgeting: preliminary draft of the biennial support budget
		Item 7	Medium-term strategic plan: planned financial estimates for 2007-2010
	p.m. 3:00-5:00	*Item 8*	Implementation of Executive Board decision 2007/4 on crisis management and business continuity capacity
		Item 9	Private Sector Division financial reports and statements for the year ended 31 December 2006
		Item 10	Report to the Board of Auditors and ACABQ, including a status report on implementation of Executive Board decision 2007/3 on the recommendations of the Board of Auditors
		Item 11	Internal audit
	5:00-6:00		*Informal consultations*

* When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable adjusted accordingly.

Friday, 7 September	a.m. 10:00-1:00	*Item 13*	**UNICEF follow-up to the United Nations Study on Violence against Children: oral report**
		Item 14	**The UNICEF child protection strategy: oral report**
		Item 17	**Field visits**
	pm 3:00-6:00	*Item 15*	**UNICEF follow-up to recent consultations of the UNAIDS Programme Coordinating Board: oral report**
		Item 12	**Decisions taken by the Economic and Social Council at its substantive session of 2007: oral report**
		Item 16	**Programme of work for Executive Board sessions in 2008**
		Item 18	**Other matters**
		Item 19	**Closing statements**

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5-7 September 2007
Item 16 of the provisional agenda*

Proposed programme of work for Executive Board sessions in 2008

The attached programme of work for 2008 has been prepared by the secretariat in consultation with the Bureau, based on statutory requirements of the Executive Board, requests arising from specific decisions or discussions by the Board, as indicated, or proposals by the secretariat.

It is recommended that the Executive Board adopt the programme of work for Executive Board sessions in 2008, subject to revisions as appropriate during the year.

* E/ICEF/2007/13.

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UNICEF EXECUTIVE BOARD
DRAFT 2008 PROGRAMME OF WORK

First regular session 29 January-1 February (4 days)	Annual session 27-30 May (4 days)	Second regular session 15-19 September (3 days during above period)
ORGANIZATIONAL AND PROCEDURAL MATTERS ▪ Election of the officers of the Executive Board ▪ Tentative programme for 2008 annual session	**ORGANIZATIONAL AND PROCEDURAL MATTERS** ▪ Tentative programme for 2008 second regular session	**ORGANIZATIONAL AND PROCEDURAL MATTERS** ▪ Programme of work for Executive Board in 2009
PROGRAMME AND POLICY MATTERS ▪ Annual report of the Executive Director to the Economic and Social Council ▪ Reports of the Joint Inspection Unit of interest to UNICEF ▪ Approval of revised country programme documents (CPDs) ▪ UNICEF evaluation policy ▪ UNICEF child protection strategy ▪ Update on children in armed conflict	**PROGRAMME AND POLICY MATTERS** ▪ Annual report of the Executive Director: progress and achievements against the medium-term strategic plan ▪ Proposals for UNICEF programme cooperation ▪ Review of partnerships	**PROGRAMME AND POLICY MATTERS** ▪ Proposals for UNICEF programme cooperation ▪ Midterm reviews and major evaluations ▪ Review of the criteria for resource allocation for country programmes ▪ Decisions taken by the Economic and Social Council at its 2008 substantive session: oral report
RESOURCE, FINANCIAL AND BUDGETARY MATTERS ▪ Biennial support budget for 2008-2009 (with ACABQ report) ▪ Intercountry programmes ▪ Private Sector Division workplan and proposed budget for 2008 ▪ Pledging event	**RESOURCE, FINANCIAL AND BUDGETARY MATTERS**	**RESOURCE, FINANCIAL AND BUDGETARY MATTERS** ▪ Financial reports ▪ Report to the United Nations Board of Auditors and ACABQ ▪ Status report on the progress towards harmonization on cost recovery ▪ Report on internal audit activities in 2007
ADMINISTRATIVE MATTERS	**ADMINISTRATIVE MATTERS** ▪ Address by the UNICEF Global Staff Association	**ADMINISTRATIVE MATTERS**
OTHER MATTERS	**OTHER MATTERS**	**OTHER MATTERS**
Joint meeting of the Executive Boards of UNDP, UNFPA, UNICEF and WFP 25 and 28 January		